

Where to Find Key Documents

Physical and digital locations of critical documents.

Physical Documents

Document	Location	Notes
Will / Trust	<i>[e.g., Fireproof safe in office closet, also with attorney]</i>	
Property Deed	<i>[Location]</i>	
Vehicle Titles	<i>[Location]</i>	
Birth Certificate	<i>[Location]</i>	
Social Security Card	<i>[Location]</i>	
Passport	<i>[Location]</i>	
Marriage Certificate	<i>[Location]</i>	
Life Insurance Policy	<i>[Location]</i>	
Home Insurance Policy	<i>[Location]</i>	
Auto Insurance Cards	<i>[Location]</i>	
Tax Returns (recent)	<i>[Location]</i>	

Safe / Lockbox

Location: *[Where is the safe?]*

Combination / Key Location: *[How to open it — combo, key location, or who else knows]*

Contents: *[General list of what's inside]*

Digital Documents

Document Type	Where It's Stored	How to Access
Scanned important docs	<i>[e.g., Google Drive folder, NAS]</i>	<i>[See password manager]</i>
Tax documents	<i>[Location]</i>	
Insurance documents	<i>[Location]</i>	

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